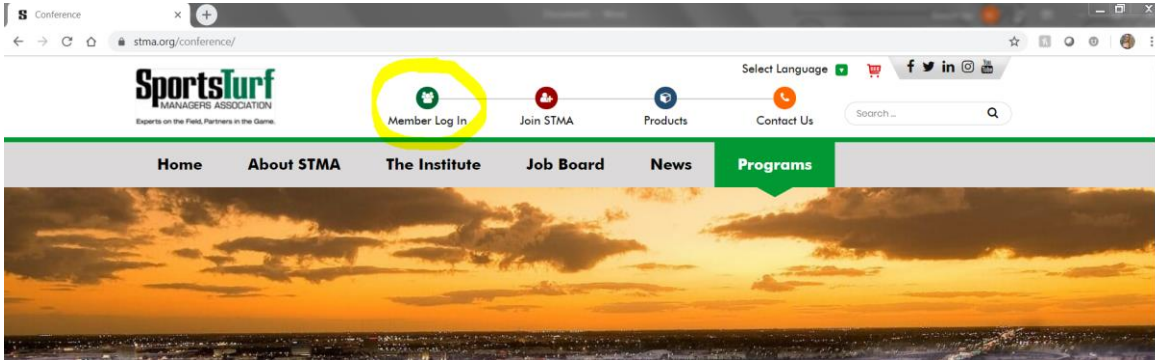**How To Register If You Are Already A Member**
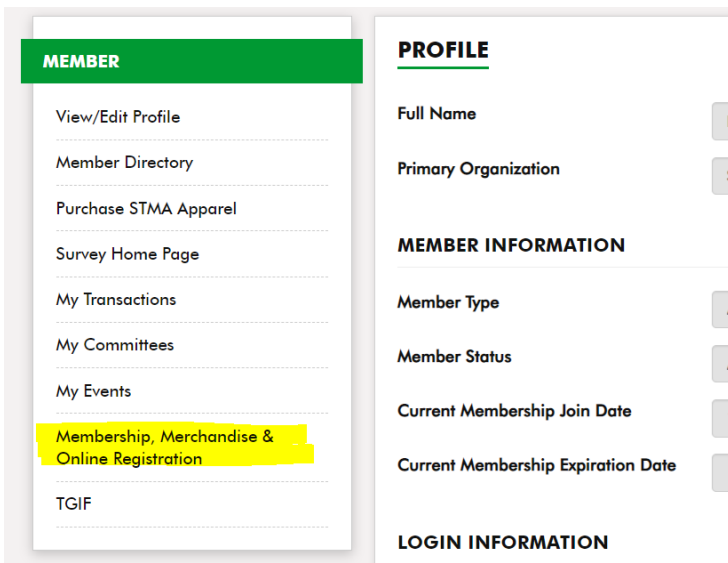
1. Go to www.stma.org and click on "Member Log In"

2. Sign into your account. If you have forgotten your password, please hit "Forgot Password?" to reset.

3. Once logged in, hit "Membership, Merchandise and Online Registration" on the left-hand side column

4. Select the 2020 Conference Registration (even though it says $375, it will have other options for day passes, etc. All registration options will be within this).

5. You will now be directed to the Event Registration Wizard. Select your registration and hit next.

Event Registration Wizard

2020 Conference Registration - West Palm Beach, FL

Select Registration Fee

Please select the appropriate registration fee.
Once the fee is selected, click the NEXT button at the bottom of the page to continue.

Select a registration fee for Kenzie Jay

Name	MEMBER ▼	NON MEMBER ▼	Select
Full Conference Registration	$375.00	$505.00	⦿
Full Conference Reg - Additional Member Same Facility	$325.00	$505.00	○
One Day Conference - Tuesday	$150.00	$150.00	○
One Day Conference - Wednesday	$150.00	$150.00	○
One Day Conference - Thursday	$150.00	$150.00	○
Trade Show Pass - Wednesday and Thursday	$50.00	$50.00	○
EXHIBITOR Personnel ONLY - Optional Events Registration	$0.00	$0.00	○

6. Continue with the Event Wizard, making sure to answer **ALL** questions regarding registration and conference events you may be attending on the first page, then hit next. If certain questions don't apply to what you are doing (i.e. Student Challenge), please type NA.

R Thurs. Evening Awards Banquet:	Yes I will attend Thursday Evening Awards Banquet ▼
R Select your Facility Type:	Professional Facility ▼
R Please list your Emergency Contact and Phone Number:	John Doe 555-555-5555
R Student Challenge Competitors - Enter your team name here (please answer N/A if you are not in Student Challenge):	n/a
R Student Challenge Competitors - Enter your Program Type:	Not a Student Challenge Competitor ▼
R Student Challenge Competitors - List all team member names and separate each with commas (please answer N/A if you are not in Student Challenge):	n/a
R Enter your email to receive Student Challenge info (please enter N/A if you are not in Student Challenge) :	n/a
First Time Attendee:	☐

« Previous   **Cancel**   **Next »**

7. The next page will be all **OPTIONAL EVENTS**, with majority involving an extra cost. Please note: As the entire conference has moved up from a Tues-Fri schedule to now Mon-Thurs, please make sure you are double-checking dates. Only select the ones you wish to attend. The additional costs will show on the next slide.

2020 Conference Registration - West Palm Beach, FL

Select Sessions & Confirm Conference Agenda

Please select which sessions you will attend and verify education credits to be earned for each session.
Click My Agenda to verify or remove a session selection.
Click the NEXT button at the bottom of the page to continue.

Available Sessions   **My Agenda**

Session	Starts	Ends		Fee	MEMBER ▾	NON MEMBER ▾
January 12, 2020						
Sunday Volunteer Field Rebuild 2020	1:00pm	6:00pm	⦿	Field Rebuild 2020	$0.00	~~$0.00~~
January 13, 2020						
Monday SAFE Golf Tourney - Individual Participant 2020	7:00am	4:00pm	⦿	SAFE_Golf_Ind 2020	$135.00	~~$135.00~~
Golf Rental Clubs - WPB 2020	7:01am	4:00pm	⦿	Golf Rental Clubs 2020	$65.00	~~$65.00~~
Monday Seminar on	7:02am	4:00pm	⦿	SOW_Full_Day 2020	$65.00	~~$65.00~~

8. Once you have selected (if any) your additional events, you will hit next. This page confirms your registration and added sessions. Select "Register Now."

Event Registration Wizard

2020 Conference Registration - West Palm Beach, FL

Confirm & Submit Registration

Please confirm the selected information below and click the REGISTER NOW button.
To change registration information below, click the PREVIOUS button to go back.

🖨 **Printer Friendly Version**

■ Event: **2020 Conference Registration - West Palm Beach, FL**	1/12/2020 07:00am - 1/16/2020 10:00pm	
Main Registration - Kenzie Jay		
Badge Name: **Kenzie**		$375.00
● Session: **Monday SAFE Bowling Night - Individual Participant 2020**	Jan 13, 2020 6:00pm - Jan 13, 2020 9:00pm	$75.00
	Subtotal:	**$450.00**

« Previous   **Cancel**   **Register Now**

9. You will now be shown the shopping cart of your registration cost and itemized events. Hit Check out and to put in payment.

Shopping Cart

🔄 **Update Cart**   🗑 **Empty Cart**   ‹ **Continue Shopping**   **Check Out ›**

Source Code: [▾]

Click on the [X] to remove item from your shopping cart.

Remove	Item	Quantity	Item Price	Price
❌	2020 Conference Registration - West Palm Beach, FL Event Main Registration, Badge Name: **Kenzie**	1	$375.00	$375.00
❌	Monday SAFE Bowling Night - Individual Participant 2020 Session Main Registration, Badge Name: **Kenzie**	1	$75.00	$75.00
			Subtotal	**$450.00**

Discount Code: [   ] 🏷 **Apply Discount**

🔄 **Update Cart**   🗑 **Empty Cart**   ‹ **Continue Shopping**   **Check Out ›**

10. Put in payment information. If you are needing to have a additional receipt sent to your Employer, Finance Team, etc., please select the check box and provide their email in the highlighted section then enter your credit card payment information. Once you have filled out the information, select "Purchase Now."

Purchase Details Please review the information below and submit your purchase by clicking on the purchase now button.

Billing Address

Kenzie Jay
805 New Hampshire, Ste. E
Lawrence KS 66044
United States
☎ (316)
✉ KJay@stma.org

[Change]

E-mail and Social Confirmations

☑ Send a confirmation email to my primary email address:

KJay@stma.org

☐ Send a confirmation e-mail to an additional e-mail address:

Purchase Summary   [Items in Cart]

Current Purchases:
Taxes: $0.00
Shipping: $0.00

Total:

Payment Information

ᴿ Payment Information: Credit Card ▼

ᴿ Card Number: Card number

ᴿ Credit / Debit: Credit ▼

ᴿ Card Expiration Date: January(01) ▼
                                        2019 ▼

ᴿ Cardholder's Name: Kenzie Jay

☐
This is a Corporate Card

[Back to Cart]   [Purchase Now]