

STMA Chapter Development Fund

Through the generous support of Chapter Sponsors Hunter Industries, John Deere, Pioneer Athletics and Turface Athletics, the STMA maintains a “Chapter Relations Fund”. Included in that fund are monies earmarked for “Chapter Development”. Each Chapter has \$500 allocated from the Chapter Development Fund to use for a broad range of items and services. The Fund may be used for multiple items (up to \$500 total) or to offset the cost of a big-ticket item.

The Chapter Development Fund is used “for the enhancement of Chapter Membership through educational programs, improved administration and/or the betterment of the Chapter.”

Examples of Qualifying Expenses up to \$500 maximum include:

- Speaker(s) for a Chapter’s educational event, including STMA Board members or CEO. The fund can cover speaker fees, travel expenses, accommodations, meals and/or per diem.
- Procurement of office equipment, i.e. as personal computer, printer or copier, and software
- Website design, maintenance and hosting fees.
- Procurement of mailing lists.
- Procurement of a Chapter Banner and signage.
- Development of a Chapter Logo.
- Printing and mailing expenses for the Chapter newsletter or magazine.
- Travel expenses for a Chapter Representative to attend Chapter Officers Training (COTS) at the STMA Annual Conference.
- To support of a Chapter Student Turf Challenge Team(s) at the STMA Annual Conference with expenses such as travel, accommodations, and meals.

Examples of Unqualified Expenses:

- Salaries for Chapter Administrative Assistants.
- Procurement of resale items.
- Procurement of apparel for Board of Directors or other Chapter Members.
- Used in lieu of the Chapter Affiliation Fee.

PROCESS

The Chapter *must* be “in good standing” to qualify for the Chapter Development Fund.

- Chapter applies for funds with a Chapter Development Fund Application. Deadline for submission(s) is November 1. A separate form is required for each request.
- Form is submitted to STMA headquarters electronically, fax or mail with receipts.
- STMA reviews the application to be certain that the expense qualifies and issues a check to the chapter.

Chapter Request for Funds Form

Chapter Name: _____

Submittal Date: _____

Chapter President's contact information:

Presidents Name: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Amount of Funds Requested (itemize for more than one request): \$ _____

Briefly explain the reason for the request(s): _____

Chapter Relations Committee Use Only:

Date received: _____

Date approved: _____

Date declined: _____

STMA thanks its chapter sponsors: Aquatrols, Hunter Industries, John Deere, Pioneer Athletics and Turface Athletics.

Hunter[®]



JOHN DEERE



Fax to: 785-843-2977

Mail to: STMA, 805 New Hampshire, Ste. E, Lawrence, KS 66044